

**Mission** To disciple children for Christ, now and for all eternity, and to train them in excellence for their roles in their family, church, community, workplace, and country

**Vision** We are a national model of Biblical living, individual and community transformation, and exceptional educational outcomes. We are salt and light to the glory of God.

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**Core Values** Christ First • Biblical Discipleship • Sacrificial Love • Radical Expectations

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## Support Teacher

**Reports to:** Director & Principal

**Qualifications:** Possesses a humble spirit, growth mindset, and an unrelenting I AM THIRD mentality. College credits and/or Bachelor's Degree preferred. Ability to effectively implement feedback and commitment to respect the theology of the WELS.

**Position Vision:** An exemplary support teacher is vital to the success of any St. Marcus classroom. He / she has the skills and capacity to operate with the same effectiveness as a lead teacher. Support teachers are highly valued and respected within the organization.

**Position Objective:** Partner with the lead teacher to ensure that all students thrive and achieve maximum academic, behavioral, and spiritual growth.

**Job Type:** Seasonal, Full-time, Hourly, School Days: Monday-Friday, 7:00am-4:00pm

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## Responsibilities & Duties

### A. Professional Responsibilities

- Create and maintain a safe, structured environment for scholars assisting with behavioral & academic classroom management
- Arrive promptly at 7:00 a.m. and work through dismissal at 4:00 p.m.
- Attend staff meetings each morning at 7:15 a.m
- Take direction, maintain open communication, and meet daily & weekly with lead teacher
- Lead direct whole class instruction between 20-45 minutes each day
- Work with students in small groups and/or one-on-one with students needing extra help
- Perform various clerical duties such as making copies, correcting homework, and recording information
- Help manage classroom record keeping as directed, such as attendance data, meals, homework, behavior, grading, etc.
- Take initiative in creating a positive classroom culture such as: creating bulletin boards or data-tracking posters, writing letters of encouragement to students and/or parents, demonstrating positive relationships and teamwork with coworkers and parents, etc.
- Option to work additional hours in before and/or aftercare program(s)
- Other duties as requested

### B. Vital Competencies

- Employ Least Invasive Strategies (LIS) to effectively manage a classroom, solo, if necessary.
- Employ Least Invasive Strategies (LIS) to effectively transition a classroom from one location to another.
- Employ an established protocol to bring 100% of students to Level 0 and tracking within 2 attempts 95% of the time.
- Ability to lead small groups of students in rigorous, focused instruction.
- Master of Conscious Discipline.

### C. Meet Expectations of St. Marcus Staff:

- Exemplify mission mindedness and prioritizes ministry involvement
- Demonstrates responsibility and professionalism towards job responsibilities
- Contribute to the school culture by supporting outreach activities
- Uphold code of conduct and school policies

**Applicants should send the [Support Teacher Application](#), a resume, and at least two professional references to [schooljobs@stmarcus.org](mailto:schooljobs@stmarcus.org).**

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