

Mission To disciple children for Christ, now and for all eternity, and to train them in excellence for their roles in their family, church, community, workplace, and country

Core Values Christ First • Biblical Discipleship • Sacrificial Love • Radical Expectations

Support Teacher

Reports to: Director & Principal

Qualifications: Possesses a humble spirit, growth mindset, and an unrelenting I AM THIRD mentality. College credits and/or Bachelor's Degree preferred. Ability to effectively implement feedback and commitment to respect the theology of the WELS.

Position Vision: An exemplary support teacher is vital to the success of any St. Marcus classroom. He / she has the skills and capacity to operate with the same effectiveness as a lead teacher. Support teachers are highly valued and respected within the organization.

Position Objective: Partner with the lead teacher to ensure that all students thrive and achieve maximum academic, behavioral, and spiritual growth.

Job Type: Seasonal, Full-time, Hourly, School Days: Monday-Friday, 7:00am-4:00pm

Responsibilities & Duties

A. Professional Responsibilities

- Create and maintain a safe, structured environment for scholars assisting with behavioral & academic classroom management
- Arrive promptly at 7:00 a.m. and work through dismissal at 4:00 p.m.
- Attend staff meetings each morning at 7:15 a.m.
- Take direction, maintain open communication, and meet daily & weekly with lead teacher
- Lead direct whole class instruction between 20-45 minutes each day
- Work with students in small groups and/or one-on-one with students needing extra help
- Perform various clerical duties such as making copies, correcting homework, and recording information
- Help manage classroom record keeping as directed, such as attendance data, meals, homework, behavior, grading, etc.
- Take initiative in creating a positive classroom culture such as: creating bulletin boards or data-tracking posters, writing letters of encouragement to students and/or parents, demonstrating positive relationships and teamwork with coworkers and parents, etc.
- Option to work additional hours in before and/or aftercare program(s)
- Other duties as requested

B. Vital Competencies

- Employ Least Invasive Strategies (LIS) to effectively manage a classroom, solo, if necessary.
- Employ Least Invasive Strategies (LIS) to effectively transition a classroom from one location to another.
- Employ an established protocol to bring 100% of students to Level 0 and tracking within 2 attempts 95% of the time.
- Ability to lead small groups of students in rigorous, focused instruction.
- Master of Conscious Discipline.

C. Meet Expectations of St. Marcus Staff:

- Exemplify mission mindedness and prioritizes ministry involvement
- Demonstrates responsibility and professionalism towards job responsibilities
- Contribute to the school culture by supporting outreach activities
- Uphold code of conduct and school policies

Applicants should send the [Support Teacher Application](#), a resume, and at least two professional references to schooljobs@stmarcus.org.



ST **MARCUS**
SCHOOL