



Welcome to the 2023-2024 St. Marcus Lutheran school year! Please fill out the enclosed forms completely using the form checklist as your guide. ****ALL FORMS included in this packet MUST be completed beforehand and handed in before or on your child's first day****. Your child's teacher will be contacting you in the coming weeks to schedule a home visit that will be either in July or the beginning of August and will take place at your home, virtually or at St. Marcus. If your contact information, address or phone number has changed, please call and let me know. The rate for K3 this school year is \$6.00/hour. Families will either pay personally or can use child care subsidy (W2 or Childcare) but you will be responsible for any parent shares and differences. If you have not used childcare but would like to see if you are eligible, please start the process in July. If your child will be attending another center at the beginning of August, please have the other childcare's authorization set to stop on August 14th. **Due to St. Marcus childcare being closed over the summer for summer break, childcare cannot be set until August 15th.** Please call on August 15th to establish childcare at St. Marcus. You can call 1-888-947-6583 and listen for the option for childcare authorization. Our provider number is 4000586864 Location 002. All K3 classes are located at the North Campus (2669 N. Richards Street). Before Care/drop off will be between 7:30-8:00am free of charge. Please note: Our childcare program day is from 8am-3:15pm. Aftercare is offered from 3:30-5:00pm on an as needed basis. August 8th and 10th are the scheduled back to school parent meetings. Please attend one. Please check your e-mail often for communication on events and information regarding the upcoming year. The supply list, uniform information, and parent handbook are included in this packet so be sure to read through all information carefully. Additionally the forms included in this packet can be found in the parent room on the St. Marcus website: <https://www.stmarcus.org/school/parent-room> Feel free to call with questions and we look forward to seeing you soon...

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K3 Program Director

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