



## St. Marcus Lutheran School Milwaukee, WI Elementary/Primary Teacher

POSITION TITLE	Primary/Elementary Teacher - Grades 1 - 4
JOB TYPE	Full-time/Year Round/Salaried
TEAM(S)	Primary
REPORTS TO	Primary Director & Principal
SUPERVISES	Classroom Support Teacher
POSITION OBJECTIVE	To serve St. Marcus Lutheran Church and School with Christian character by supporting the students and their families in a primary classroom and by providing exemplary Christian education.

### RESPONSIBILITIES / DUTIES TO ACHIEVE POSITION OBJECTIVE:

#### A. Spiritual Expectations:

- Model a Christ-like example both in and out of the classroom always representing our Savior and reflecting His love.
- Attend worship services when our children sing at St. Marcus.
- Be disciplined with personal Bible study, faculty Bible study and active membership in church.

#### B. Professional Expectations:

- Understand and support the mission of the church and school.
- Understand and support the philosophies and purposes of the school and specifically the primary elementary program.
- As a Christian primary educator, he/she has knowledge and understanding of spiritual, social, emotional, physical and intellectual development.
- Provide instructional and non-instructional support to students, families, teachers and staff members.
- Have a collaborative and cooperative relationship with the director of primary education.
- Follow the guidelines set forth in organizational handbooks.
- Exhibit a growth mindset and commit to professional development as outlined in his/her Professional Development Plan.
- Attends mandatory staff trainings and meetings.

#### C. Educational Expectations:

- Plan and implement instruction following the St. Marcus curriculum contributing to the growth and development of children.
- Use a variety of assessment tools and processes to monitor student learning and provide feedback to students and parents.
- Complete quarterly progress reports for each student in the classroom.
- Complete required parent/teacher conferences.



- Participate in outreach activities for the primary program and school that allow students to interact with the community and learn outside of the classroom.
- Build and nurture positive relationships with students and parents.
- Adhere to the teacher commitments in the St. Marcus Covenant.

#### D. Meet Expectations of St. Marcus Staff

- Exemplifies mission mindedness and prioritizes ministry involvement
- Demonstrates responsibility and professionalism towards job responsibilities
- Establishes, maintains and publishes daily schedule
- Weekday school hours are from 7:00 AM to 4:00 PM
- Be available by phone to staff members (and St. Marcus families when necessary) after school hours and on weekends
- Contribute to the school culture by supporting outreach activities (ie. quarterly awards ceremony)
- Uphold code of conduct and school policies

#### Application Process

Interested applicants should send a resume and references to [sandy.obrien@stmarcus.org](mailto:sandy.obrien@stmarcus.org)

##### **Core Values**

Christ First  
Sacrificial Love  
Biblical Discipleship  
Radical Expectations

##### **Mission Statement**

To disciple children for Christ now  
and for all eternity and to train them in  
excellence for their roles in their  
family, church, community, workplace and country.