

St. Marcus Ministries



Position	Bus Driver
Job Type	Seasonal, Part-time
Qualifications	High School Diploma, CDL (Commercial Driver's License with 'S' Endorsement), or willing to obtain
Reports to	Doug Saugstad, Director of Facilities
Position Objective	The Bus Driver's main responsibility is to transport passengers safely.
Compensation	Hourly
Work Hours	School Days & Possible Extended Evening or Weekend Hours

Application Process Interested applicants should submit a completed Application for Employment to sandy.obrien@stmarcus.org or drop it off in person at St. Marcus, 2215 N. Palmer Street, Milwaukee, WI 53212. If a resume and references are also available, please include with them your application. Thank you!

Core Values

Christ First
Sacrificial Love
Biblical Discipleship
Radical Expectations

Mission Statement

To disciple children for Christ now
and for all eternity and to train them in
excellence for their roles in their
family, church, community, workplace and country.

RESPONSIBILITIES & DUTIES TO ACHIEVE POSITION OBJECTIVE

A. Primary Job Duties:

- Transport children and other passengers to and from school campuses and school events
- Follow the planned route and schedule for departure times and stops
- Enforce conduct and safety rules on the bus
- Obey all traffic laws to ensure passengers arrive to their destination safely
- Be attentive to traffic and weather conditions and ensuring passenger safety
- Report delays, accidents and emergencies
- Respond to emergency and non-emergency situations
- Monitor and report fuel consumption, mileage and passenger numbers
- Regularly check vehicle safety such as tires, brakes, turn signals and mechanical equipment
- Maintain a clean and mechanically sound bus at all times
- Ensure the safety of all students when entering and leaving the bus
- Assist students with getting on and off the bus as needed
- Engage with students as they enter and leave the bus

B. Meet Expectations of St. Marcus Staff

- Exemplifies mission mindedness and prioritizes ministry involvement
- Demonstrates responsibility and professionalism towards job responsibilities
- Contribute positively to the school culture
- Uphold code of conduct, school policies & core values