



## **Electronics, Cell Phone & Smart Device Policy**

### **The Policy**

Due to serious problems with phones and other smart devices (any electronic that has the ability to exchange data via wifi, a cell phone data plan, or bluetooth, etc.), K3-4th grade scholars are not permitted to bring cell phones, smart watches, etc. to the school. If a K3-4th grade scholar brings a device to school, the device should be turned into administration. Administration would then release the device to the parent at the end of the day.

Middle school students may not use a phone or smart device on school property, inside or out, between 6:30 a.m. and 5:30 p.m. unless in the immediate vicinity of a parent. If students need to contact a parent, they must talk to the Director, Dean, or their own advisor or own teacher.

### **Consequences**

If a student takes a picture on school property, a phone or smart device is visible on the student, a phone or smart device goes off in class or anywhere in the building, or the student is using the phone in any way, the phone or smart device will be confiscated and given to an administrator. The phone or smart device will be only be released to the parent / guardian after they sign the applicable offense form, and follow the related requirements, based on the number of offenses:

1. **First Offense:** Device may be released to parent / guardian as soon as they sign the offense form.
2. **Second Offense:** Device is kept for a minimum of 2 weeks; parent / guardian has a \$50 immediate buy back option before the 2 week period is up.
3. **Third Offense:** Device is kept for the remainder of the semester, or a minimum of 2 weeks if the end of semester is less than 2 weeks away; parent / guardian has a \$50 buy back option *after* two weeks.

### **\*Refusal to Follow Policy**

**Students:** Inappropriate behavior using a cell phone or smart device, and/or refusing to give the device to a St. Marcus adult will result in the student facing disciplinary action up to and including suspension from school.

**Parents:** If the parent / guardian chooses not to follow the policy and demands the phone back immediately, the phone will be returned, and the student will be given a five day at-home suspension.

### **All Other Electronics**

All other electronics not specifically noted, (i.e. mp3 player, iPod, iPad, tablets, smart watches, etc.) follow the Electronics, Cell Phone & Smart Device Policy

### **Lost or Damaged Electronics**

Please be advised that St. Marcus is not responsible for lost or damaged phones, smart devices or other electronic devices.